



Welcome to Gleason's Gymnastics School

Handy information to keep on file...

Tuition- The tuition fee is a monthly fee, due on the 1st of the month. A \$10.00 late fee is added if tuition is not received by the 5th of the month. Gleason's accepts credit cards (no American Express) debit cards, checks and cash. You can also set up an automatic payment to your credit card. Tuition fees can be paid at the office window or left in the tuition box located by the window. If you have any questions about tuition, please talk with our office staff.

Wait lists- Most classes have a maximum of 8 or 10 students. If a class is full we can put you on the wait list and call you as soon as there is an opening.

Make-up classes- While we don't guarantee make-ups, Gleason's tries to offer make-up classes when your student misses. Make-ups may be scheduled through the office at any time. We allow make-ups only in classes that are not full so that we do not over-fill a class. Although we do not schedule make-ups in the month of September, you may keep your makeup and schedule it for a later date. You may make-up a class at any time during the school year (after September) as long as you are still enrolled in the class.

Drop a class- When you enroll in a class you are in it for the entire school year unless you let us know that you need to drop. You may drop at any time simply by notifying the office in writing at least 2 weeks prior to the drop date. This will ensure that you are not billed for the class after you have dropped and that anyone on the wait list will be notified as soon as possible.

Age Placement and Move up procedure:

Preschool Classes- BittyMites, MiniMites, DynaMites, MuscleMites and MightyMites- Our preschool classes are developmental and age based. Children go into the appropriate class based on their age as of September 1st. This is their class for the entire school year.

Recreational Classes- Gleason's recreational classes are skill based and each child's progress is monitored individually. Each level has a curriculum that the gymnast must pass to move to the next level. Our teaching staff tracks each student and will let the parents know when their child has passed and is ready to move to the next level.

Illness- When your child is sick, please keep them home. Call the office and schedule a make-up class when they are feeling better.

Parents Night Out- PNO is offered once a month, watch for information in the gym for times and dates.

Open Gyms- Gleason's offers Open Gyms for all ages. Please check out our website at www.gleasons.com for details.